

VPRA Decision Brief

Adoption of Modifications to VPRA Employee Manual May 23, 2022

Issue: Section 33.2-290 of the Code of Virginia requires the Board to develop and adopt personnel rules, policies, and procedures with respect to VPRA employees.

Facts: VPRA staff prepared, and the Board reviewed, the document titled *Virginia Passenger Rail Authority Employee Manual* (updated May 2022). The document was developed by VPRA and is proposed to supersede and replace the document titled *Virginia Passenger Rail Authority Human Resources Policies & Procedures Manual*, which was adopted by the Board on January 25, 2020.

Recommendation: Approve and adopt the document titled *Virginia Passenger Rail Authority Employee Manual* (updated May 2022).

Action Required by VPRA: Adopt *Virginia Passenger Rail Authority Employee Manual* (updated May 2022) in accordance with Section 33.2-290 of the Code of Virginia.

Options: Approve. Deny. Defer.