



**Addendum No. Six**

DATE: 9/23/2022

Reference: RFP# 1-001-22-0002  
Commodity/Title: Project Management Support Services, Long Bridge Project  
Issue Date: 8/29/2022  
Proposal Due: **10/6/2022 (by 2:00 PM EST)**

TO ALL OFFERORS:

This Addendum No. Six amends Sections 13.2 and 14.1 of the RFP and Part 2 of Exhibit 2 of the RFP as follows (changes noted in red):

1. Amendments to Section 13.2 (Specific Requirements)

**TAB 4: Qualifications of Project Staff**

The Offeror shall identify the Key Personnel (**exclusive of the PMSS Project Manager**) who will be assigned to the Project as described in Exhibit 2, Key Personnel & Other Classifications. The Offeror should describe how the Key Personnel will contribute towards completing the work and shall include a detailed resume for the Key Personnel disclosing relevant experience and certifications. The following information must be clearly displayed at the top of each resume:

- a. total applicable years of professional experience.
- b. total applicable years of professional experience with current employer.
- c. any degrees, list type of degree, major, name of the university and location.
- d. any professional certifications.

2. Amendments to Section 14.1 (Evaluation Criteria):

14.1 Proposals will be evaluated and scored in accordance with the following criteria:

Description	Score
<i>Qualifications and Experience of Offeror (Tab 2):</i> Overall qualifications of the Offeror and the team to be assigned; prior work related to the work.	20 points

<i>Similar Projects (Tab 3):</i> The Offeror's experience related to projects similar to the Project as described in the Statement of Work.	10 points
<i>Qualifications and Experience of Project Staff (Tab 4):</i> <b>Key Personnel's expertise, qualifications, and experience in relation to the project (exclusive of PMSS Project Manager).</b>	15 points
<i>Qualifications and Experience of Project Manager (Tab 5):</i> The Assigned Project Manager's expertise, qualifications and experience in project management related to the work.	10 points
<i>Methodology/Approach (Tab 6):</i> Soundness of the plan and creativity of approach towards the work; demonstrated understanding of the work and the needs of VPRA.	25 points
<i>Organizational Capacity (Tab 7):</i> Offeror's ability to timely perform the work given its current resources.	15 points
<i>DBE Utilization (Tab 8):</i> Offeror's plan to utilize firms certified as DBEs by DSBSD or MWAA; Offeror's status as a DBE.	5 Points
<b>Total</b>	<b>100 points</b>

3. Amendments to Part 2 to Exhibit 2.

- The legend appearing within the table set forth in Part 2.0 of Exhibit 2 is amended as follows:

#	Classification	Responsibilities	Qualifications ( <b>Preferred</b> )
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- The title of the Key Personnel position #7 within the table set forth in Part 2.0 of Exhibit 2 is amended to read: "Public **Outreach** Manager."

**NOTE:** Offerors must acknowledge receipt of this Addendum in writing within the RFP Cover Page (FORM PD 07) at time of proposal submittal.

Very truly yours,



John Kostyniuk