

VPRA Decision Brief
Adoption of Protocol for Public Comment at VPRA Board and Committee Meetings
January 24, 2023

Issue: VPRA currently has no written protocol governing the receipt of public comments during its public meetings.

Facts: Va. Code § 33.2-289(E) requires the Board to hold public meetings at least once quarterly, and standing VPRA committees established pursuant to § 3.10 of the VPRA Bylaws hold public meetings from time to time, as needed. Public comments are received during certain of these public meetings. VPRA staff has prepared the document titled *Protocol for Public Comment at VPRA Board and Committee Meetings*, which would govern public comments.

Recommendation: Approve and adopt the document titled *Protocol for Public Comment at VPRA Board and Committee Meetings* as presented to the Board on January 24, 2023.

Action Required by VPRA: Approve and adopt the document titled *Protocol for Public Comment at VPRA Board and Committee Meetings*.

Options: Approve. Deny. Defer.