



COMMONWEALTH of VIRGINIA

Virginia Passenger Rail Authority Board

Jennifer DeBruhl
Chairperson

919 East Main Street Suite 2400
Richmond, Virginia 23219

(804) 303-8700
vapassengerrailauthority.org

MINUTES

Virginia Passenger Rail Authority Personnel and Compensation Committee Meeting

Friday, June 7, 2024, · 9:30 am

Virtual Meeting

The Virginia Passenger Rail Authority Personnel and Compensation Committee Board held a virtual meeting on Friday, June 7, 2024 at 9:30 am.

MEMBERS PRESENT

Jennifer DeBruhl, VPRA Board Chair

Victor Cardwell, Personnel and Compensation Committee Chair

Sharon Bulova, Personnel and Compensation Committee member

MEMBERS ABSENT

Rod Hall, Personnel and Compensation Committee member

Charlie Payne, Personnel and Compensation Committee member

VIRGINIA PASSENGER RAIL AUTHORITY STAFF

Joan Verbonitz, Mary Estelle Douglas, Michael Westermann, Jason Cheeks, Jonathan Capek

GUESTS/OTHERS PRESENT

Board member, Sandy Bushue

Board member, James Spore

CALL TO ORDER

Victor Cardwell called the meeting to order at 9:38 a.m.

MOTION TO APPROVE PREVIOUS MEETING MINUTES

A motion was made by Sharon Bulova and seconded by Victor Cardwell to approve the previous Personnel and Compensation meeting minutes from October 30, 2023. The motion was carried unanimously, with the vote in favor cast by Sharon Bulova and Victor Cardwell.

CLOSED SESSION

Victor Cardwell asked for a motion to move into a closed session.

Sharon Bulova made the following motion:

"I move that the Personnel and Compensation Committee convene in a Closed Session pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia for the purpose of discussing the performance of a specific public officer and his employment contract and that legal counsel and the VPRA chief administrative officer attend the Closed Session because their presence is deemed necessary and will aid the committee in its consideration of these matters."

Victor Cardwell seconded it. The motion was carried unanimously, with the vote in favor cast by Sharon Bulova and Victor Cardwell.

The Personnel and Compensation Committee moved into closed session at 9:41 a.m. on June 7, 2024.

RECONVENED IN OPEN SESSION

Victor Cardwell reconvened the open session meeting at 11:04 a.m. on June 7, 2024. Upon reconvening the meeting, the vice-chairperson made the following statement:

"We are now going to take a roll call vote, and I ask that each member indicate their agreement with the following:

To the best of my knowledge, during the Closed Meeting, the only matters heard, discussed, or considered were those matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only those public business matters as were identified in the motion by which the Closed Meeting was convened."

The roll was then called, with all members indicating their agreement with the statement. Those indicating agreement were Sharon Bulova and Victor Cardwell.

ADJOURNMENT

Victor Cardwell adjourned the meeting at 11:08 a.m. All presentations to the Personnel and Compensation Committee and meeting video can be found at [Virginia Passenger Rail Authority - YouTube](#)

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