

**Response to Questions/Requests for Clarification**

**RFP No. 01-007-24-0002: Franconia Springfield Bypass Construction Management Services**

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	<b>RFP Section No., RFP Form, RFP Exhibit</b>	<b>Question/Request for Clarification</b>	<b>VPRA Response</b>
1.	Exhibit 1, Section 3.1.1, item “k.”	Please clarify what Environmental Services documentation may need to be reviewed or prepared as described in Exhibit 1 – Scope of Work	<p>As the project advances, documentation compliant with state and/or federal law may be required. This could take the form of a NEPA re-evaluation, a NEPA document (CE/EA/EIS), or an Environmental Impact Report completed for state review. The project has a CE determination and will have at least one NEPA re-evaluation completed independently of this scope of work.</p> <p>The Consultant shall also produce erosion and sediment control and stormwater management facility inspection documents as required by the Virginia Department of Environmental Quality (DEQ) and VPRA’s DEQ-approved Annual Standards and Specifications (AS&amp;S).</p>
2.	Exhibit 1, Section 3.1.1, item “l.”	Please expand on what activities are included in Right-of-Way and Utility Services as described in Exhibit 1 – Scope of Work	VPRA expects that the Consultant will understand the commitments made by VPRA to property owners and utility owners through temporary and/or permanent easements and acquisitions. The Consultant will monitor the construction contractor’s compliance with these commitments and direct the construction contractor to correct noncompliant work or activities. The Consultant may also be required to communicate with property owners and/or utility owners regarding upcoming and ongoing construction activities.
3.	Exhibit 1, Section 3.1.1, item “m.”	Please expand on what activities are included in Traffic Management Plan (TMP) and Coordination as described in Exhibit 1 – Scope of Work	VPRA expects that the construction contractor will need to implement long-term or temporary traffic control measures for construction entrances and materials deliveries. The Consultant shall oversee the construction

			contractor's traffic control activities, monitor the use of traffic control devices and operations for compliance with the Virginia Work Area Protection Manual (VAWAPM), and direct the construction contractor to correct installations or activities that do not conform to the TMP, VAWAPM, or project plans and specifications. VPRA may also require the Consultant to support coordination with VDOT, Fairfax County DOT, and other stakeholders on traffic control activities. VPRA may also require the Consultant to support VPRA's Public Information team with outreach efforts for upcoming and ongoing traffic control activities, emergency traffic control activities, and detours.
4.	Exhibit 1, Section 3.3.1, item "b."	Please clarify what activities are required for as-built drawings as described in Exhibit 1 – Scope of Work.	VPRA expects that the Consultant will coordinate with the construction contractor and the Design Consultant to produce timely as-built drawings that are acceptable to VPRA.
5.	Tab 2: Qualifications and Experience of Firm; Key Personnel	Will VPRA consider a Certified Construction Manager (CCM) in lieu of a Professional Engineer (PE) for the Quality Assurance Manager position?	No.
6.	N/A	Is the CPM construction schedule available to share with the proposers?	A copy of the CPM schedule has been uploaded to the Project Information Documents.
7.	N/A	Can VPRA share the fabrication shop locations for structural steel fabrication and precast concrete panels?	Fabrication locations have not been selected at this time.
8.	N/A	Is construction photography/videography to document work progress to be provided by the Construction Management firm?	No.
9.	23.2 Specific Requirements	Section c indicates that the Proposals are limited to a maximum of 25 single-sided, numbered pages, excluding a cover letter, required forms, registrations and licenses, covers, subtabs, dividers, table of contents, and Key Personnel resumes. Can you please confirm which registrations and licenses are required to be included in the proposal submittal? The RFP later indicates in sections 27.1 and 27.2 that copies of registration and	No professional registrations/licenses are required to be included with the Proposal. As noted in the question, these documents must be furnished by the Top Ranked Offeror within ten business days of the Offeror's receipt of the Notice of Intent to Award.

		licenses should be provided within ten (10) business days of the Offeror's receipt of the Notice of Intent to Award.	
10.	23.3 Required Submittals	Under TAB 1: General (non-scoring), are subconsultants required to provide any of the referenced forms?	Yes. As noted in Tab 1, Form G must be provided for all sub-Offerors.
11.	23.3 Required Submittals	Under TAB 2: Qualifications and Experience of Firm; Key Personnel; Section 3 specifies that projects included must have been completed within the last 10 years or be substantially complete. Could you please clarify what "substantially complete" means in this context?	The physical construction of the project must be completed. Punch list, as-built drawings, etc. may still be open items.
12.	Exhibit 1 – Scope of Work, Section 3.1.1.b	Please provide clarity around the scope of service including engineering support. Does the CM team need to include technical design staff for these reviews?	The Consultant shall provide technical reviews of submittals, contractor's proposed changes, etc. to support VPRA's review, acceptance etc.
13.	Exhibit 1 – Scope of Work, Section 3.1.1.b	Does the CM's scope include the review and/or approvals of traffic management plans?	See response to Question No. 12 above.
14.	Exhibit 2 – General Terms and Conditions (FORM PD 100)	Condition #14 states that VPRA shall retain all of its common law, equitable, and statutory rights of set-off. However, in Virginia, we typically do not encounter set-offs in professional services contracts. Please clarify whether VPRA plans to implement set-offs or retainage for this contract.	VPRA intends to retain its set-off rights. No retainage will be required under the contract.
15.	Franconia-Springfield Bypass (Project R05B) Preliminary Engineering Plans, December 23, 2022	Please provide an update on the status of utility relocation, including the overhead power lines and the underground fuel pipeline. Is it expected that the relocations will be completed prior to the start of construction of this project?	The existing utility relocation designs are underway and under review and coordination. Schedule for all relocations has not been determined at this time.
16.	N/A	Can VPRA share what the DBE/SWaM goals/requirements are for the contractor?	As set forth in Section 20.2 of the Instructions to Offerors, there are no set SWaM or DBE contract goals within this solicitation. That said, wherever feasible, Offeror(s) should seek to maximize the use of SWaM's and DBEs for as much of the Work as possible throughout the lifetime of the Contract.  The Offeror shall submit the following: 1. A completed Form C (Small and Diverse Business Subcontracting Plan; VPRA Form PD 60) detailing Offeror's Small and Diverse Business Subcontracting Plan for the Work;

			and 2. A completed Form D (DBE Utilization Plan; VPRA Form PD 50B) detailing Offeror's plan to use DSBSD/MWAA-certified DBEs for the Work.
17.	Tab 1	Is Form G the only form required for subofferors?	Yes.
18.	Forms C and D	Since this contract is not a fixed price contract should we leave the estimated spend column blank or insert N/A?	Yes. Offerors shall designate the Planned Contract Involvement (%) and may leave the Estimated Spend (\$) column blank.
19.	Section 23.2	Can the text in tables/graphics be slightly reduced while still maintaining legibility?	Yes. However, narratives may not be incorporated within tables/graphics so as to defeat the font requirements of the RFP.
20.	Exhibit 1 – Scope of Work Section 1.0 Overview	Overview indicates that the consultant may be tasked with “development of change order cost estimates” and “reconciliation of change order cost differences”. During the Preproposal Conference, the Org Chart presented shows that role to be separate and under the VPRA Program Support Team. Can you please confirm?	The Consultant may be tasked with these items as required in the RFP. The Consultant may also be tasked to assist VPRA's project controls team with cost estimates and to provide information from the field to inform VPRA's cost estimates.
21.	Exhibit 1 – Scope of Work Section 3.1.1.b	Section 3.1.1.b Pre-Construction Phase Services – Engineering Support Services. Point 1 indicates that the CM to provide Technical Expertise in a number of disciplines. During the Preproposal Conference, the Org Chart and discussing presented show this technical support provided by VPRA Program Support Team. Is it the intent that the CM will also provide this expertise?	See response to Question No.12 above.
22.	Exhibit 1 – Scope of Work Section 3.1.2.b.5	Section 3.1.2.b.5 Construction Phase Services – Shop Drawing Review. Is it the intent the CM manage the Shop Drawing submittal process between the contractor, designer of record, and stakeholders and not specifically review and provide technical disposition on shop drawings?	The Consultant shall review and provide technical disposition on shop drawings in addition to managing the process.