

APPLICATION FOR THIRD PARTY PROJECT

INSTRUCTIONS

Please complete all sections below and attach all other information specified within Section 3.1 of the *Third Party Projects Manual* ("TPM") (e.g., cover letter, location map, location plan, and concept plan). At their election, Project Sponsors may include additional information that may be relevant to VPRA's evaluation of the proposed project, such as permit requirements, time-of-year restrictions, environmental assessments, and the like. Completed applications and attachments must be submitted via the Property Portal [Third Party Projects – VPRA]. Incomplete applications may lead to delayed processing times.

If you are a **utility owner** looking to do installation, maintenance or relocation work, <u>DO NOT USE THIS FORM</u>. Instead, please complete and submit **Form RE-02** [<u>Utilities – VPRA</u>]

REVIEW FEES

VPRA charges review fees to Project Sponsors to cover the cost of reviewing a Project Sponsor's submittals and issuing all necessary approvals. Costs may include out-of-pocket expenses along with VPRA staff time and engineering consultant review time. A lump-sum deposit is required upon execution of the Design Review Agreement. Representative review fees can be found in Section 4.3 of TPM.

1. Project Sponsor Information:

Company or Agency Name:**	Street Address:	
	State:	Postal Code:

2. Project Sponsor Point of Contact:

First Name:	Last Name:
Email Address:	Phone Number:
Company or Agency Name (if different than Section 1):	

^{**}Please ensure that the <u>exact legal name</u> is provided. Exclude trade names and abbreviations not found in the full legal name.



3. Location of Proposed Project:

Segment/Location impacted:	
City/Municipality:	
County:	
State:	
Name of closest street crossing of railroad:	
Street grade crossing DOT # (Refer to TPM	
Section 6 for link to DOT database):	
GPS coordinate, Latitude:	
GPS coordinate, Longitude:	

4. Description of Proposed Project:

	Yes/No	Narrative
Is the proposed project a non- utility third party project as described in Section 2 of the TPM? If yes, list the type of Project.		
Does the proposed project seek to locate new assets on the railroad corridor? If yes, please summarize.		
Are the limits of the proposed project exclusively on VPRA property?		
Will any Railroad property and/or assets be impacted by the proposed Project? If yes, please describe the impacts.		

5. VPRA Property Impacts:

	Yes/No	Narrative
Does the Project Sponsor believe		
a real property interest such as		
ownership of land, or an		
easement interest in favor of the		
Project Sponsor, is legally required		
for the proposed Project, or any		
components of it?1		

¹ VPRA's general practice is to facilitate third party projects by granting a license to the Project Sponsor for engineering, construction, asset location, and long-term operations and maintenance needs. Thus, most Project Sponsors will be permitted to undertake third party project under license(s) granted by VPRA, and not by real property conveyances such as land ownership or easements.



Does the work include			
environmental characterization			
or remediation activities?			
Does the work include crossing			
tracks at places other than public			
crossings?			
Will the proposed Project require			
the long-term (i.e., post			
construction) location of Project			
assets on VPRA Property?			
Will the Project Sponsor require			
long-term (i.e., post-construction)			
access to VPRA Property to			
maintain the Project assets – even			
if the assets themselves are not			
located on VPRA Property?			
Agreement and Temporary For the coordination with the Railrock nature of the work, additions precedent to applicant's perfect schedule: Design start date: Design completion date: Construction start date:	d prior to appli ad regarding a onal agreemer	icant's commencement iny flagging requiremen nts may also be nece	of the work, including its. Depending on the essary as a condition
Construction closeout:			
Note: When developing your propositions on work party utility relocations, and continuous continuous party utility relocations.	windows, flagg	ging availability, right-of	-way acquisitions, third-
7. Concept Plans:			
Are Concept Plans included with	ı your applicati	ion:	
[] Yes []	No		
If you answered "No," please ind the Applicant expects to have th		-	



By,	
•	(signature)
	(printed name)
	(pinned harre)
Its,	
	(title)
Dated:	



FOR VPRA INTERNAL USE ONLY
Railroad Property Impacted:
[] Yes [] No If yes, specify Railroad:
Additional Agreements Required (check all that apply):
[] Material Removal and Transfer Agreement
[] Private Crossing Agreement
[] Other
Maintenance Obligations (check all that apply):
[] At Grade Crossings [] Overhead Bridges [] Underpass Bridges [] Other
VPRA Property Requirements:
[] Access Permit [] Easement [] Fee Interest
Reviewer: Date: